

**Office of the Chief Electoral Officer  
West Bengal  
21, N. S. Road, Kolkata-700001**

**No. 28/CEO/PN/2025**

**Dated: 17.11.2025**

**Press Note**

Enumeration forms have been distributed to almost all the electors whose names are included in the electoral roll as on 28/10/2025. All eligible voters are hereby informed that:

1. Enumeration form with unique QR code should be signed by the applicant himself/herself with full signature or thumb impression.
2. In case of any mis entry, the applicant may please strike it through a single line and put correct entry in the blank space of the same row.
3. In case of migrant labour or others, if the applicant cannot sign himself or herself, then any elector of such family whose name is included in the electoral roll can sign on his or her behalf. In that case, full name of the signatory along with relation with the applicant is required to be mentioned clearly.
4. Two copies of enumeration form are needed to be filled up. The BLO concerned will receive one filled up signed copy and the other copy duly acknowledged by the BLO should be kept with the applicant or his/her family member. BLO will click the photo of the voter in BLO App during home visit.
5. Pasting photo in enumeration form is optional. Any size of present photo which fits the blank space for this purpose may be pasted.
6. Correct information has to be entered in the Enumeration form by the applicants or the signatories who are signing on behalf of the applicant.
7. Correct information in regard to dead voter, permanently shifted voter, or voter whose name is entered elsewhere in addition to the present part, that is duplicate voter, is to be given to the BLOs by the applicant or the signatories who are signing on behalf of the applicant.

8. BLAs who are submitting Enumeration Form on behalf of the applicants @ 50 per day to the BLOs must sign a declaration in plain paper that the information given in the Enumeration Form is true and the voters have signed in their presence. Phone number, address, part number, serial number of those BLAs are needed to be put in that declaration.
9. If any wrong information in case of death, permanently shifted or duplicate voter is given by anyone by misutilising the Enumeration Form then the misconduct will be punishable as per Section 31 of Representation of People Act, 1950 with imprisonment upto one year or fine or both.
10. BLOs will verify the information given in the Enumeration Form submitted by the applicant or his/her family member and sign. Any false verification by BLOs will attract the punitive provisions as laid down under Section 32 of Representation of People Act 1950.
11. It is to inform that as the Enumeration Forms are being digitised, all information, document, signature, name and other details will be stored for record in digital form and will be sufficient to trace the person who has given any false information, declaration or verification.
12. Any person with his name in the voter list as on 28/10/2025 who has still not received the Enumeration Form can call toll free number 1950, and 033-2231-0850 (within office hours, from 10:30 am to 05:30 pm) or send WhatsApp messages (9830078250) or Email (ceo-election-wb@nic.in) mentioning name, name of the AC, part no. and serial no.
13. People can call and ask for any help or assistance in filling up the Enumeration Form in addition to taking support of BLO's, Supervisors, AEROs, ERO's and DEO's on:
  - a. Toll-free: 1950, and
  - b. 033-2231-0850

Sd/-

Additional Chief Electoral Officer  
West Bengal